

# OTTERSHAW PARK ESTATE COMPANY LIMITED

## Minutes of the Annual General Meeting of the Company held at Christ Church Hall, Surrey on Thursday 25<sup>th</sup> November 2004 at 8.00pm.

The meeting was opened by the Chairman at 8.09pm. There being present 24 members representing 19 properties.

Apologies were received from Mrs H. Moore, Mr I. Evans, Mr & Mrs B. Purssey, Mr M. McDonald and Mr R. Jacobs.

Minutes. The minutes of the Annual General Meeting held on the 27<sup>th</sup> November 2003, having been previously circulated were taken as read approved unanimously and signed by the Chairman.

Chairman's Report. The Chairman reviewed his report, which had been previously circulated.

The following formal business was then transacted:

### Report of the Management Committee and Financial Accounts for the year ended 31<sup>st</sup> December 2003.

The Secretary reported on the accounts. On a motion proposed by Ken Peters and seconded by Ganesh Selvarajah, the Accounts and Report were approved unanimously.

### Auditors and Remuneration.

On a motion proposed by Maggie Laslett, seconded by Chris Lemon the reappointment of Kew, Ford & Co registered auditors of Chobham as auditors to the Company was approved unanimously. Their remuneration to be determined by the Management Committee.

### Projection 2005.

The Secretary reported on the Accounts for 2004 and the projection for 2005. In view of the report prepared by a Surveyor on the condition of the bridge the Secretary advised that he considered it prudent to open a reserve fund to meet future repairs and maintenance.

On a proposal from Ken Peters, seconded by Sue Best the following resolution was approved unanimously, "That a general service charge

be agreed for 2005 in the sum of £140 payable on the 1<sup>st</sup> January 2005”.

Appointment of the Management Committee.

The Chairman confirmed that the existing committee members were prepared to continue in office. With the general agreement of the members the Management Committee was elected to serve by a single unanimous vote, as follows:

Freeholders (Nos 1-14, 26-29)	Nigel Eastment, backup Neil Morgan
The Bothy (Nos 15-25a)	John Athersuch, backup Carol Athersuch
Tulk House	John Gower, backup Iorwerth Evans
The Mansion	Mark McDonald, back up Ken Peters

Any other Relevant Business.

Bridge. The Chairman advised that following a survey of the bridge it would be necessary to consider certain remedial work and to provide for future ongoing maintenance. It was the intention of the Committee to investigate the matter and obtain quotations for the work recommended. A report would be issued to all members in due course. If any member has previous experience of such problems or expertise in this area please contact the Committee.

Salt for Roads in the Park. Ganesh Selvarajah proposed a vote of thanks for this facility even though it was to an extent a self help arrangement.

Travellers – Willow Farm. Whilst the appeal by the travellers occupying this site had been turned down at the Public Enquiry the Chairman reported that we could not consider the problem as resolved. The Management Committee would continue to monitor the position.

Entrance Gates. Ken Peters advised that following a meeting of Mansion residents it was suggested that a modicum of improvement together with the provision of suitable gates be considered to the entrance to the Park from Chobham Road. A lengthy discussion followed at which various suggestions were aired, the Chairman advising that the management Committee were in the process of investigating this matter and referred to the mock up photographs on display in the hall. There was also the question of Local Planning permission to be investigated. It was decided that a sub committee be formed to fully investigate and report on this matter. Elizabeth McEntaggart, David Over and Olive Towie offered their services on the

sub committee. If any other member is prepared to put their name forward please contact the Committee.

There being no further business the Chairman closed the meeting at 9.25pm. Most members remained to continue with informal discussions over cheese and wine and to view the exhibition of memorabilia and photographs of Ottershaw Park collected by John Athersuch.

Nigel Eastment – Chairman  
Distributed December 2004  
To be approved at the AGM in 2005

# OTTERSHAW PARK ESTATE COMPANY LIMITED

## **Minutes of the Annual General Meeting of the Company held at Christ Church Hall on Thursday 24<sup>th</sup> November 2005 at 8.00pm**

The meeting was opened by the Chairman at 8.10pm. There being present 18 members representing 13 properties. The Chairman then thanked those members for attending.

Apologies were received from Mr. I. Evans and Mr. & Mrs. Bacarese-Hamilton.

Minutes. The minutes of the Annual General Meeting held on the 25<sup>th</sup> November 2004, having been previously circulated were taken as read approved unanimously and signed by the Chairman.

Chairman's Report. The Chairman reviewed his report, which had been previously circulated.

The following formal business was then transacted:

### Report of the Management Committee and Financial Accounts for the year ended the 31<sup>st</sup> December 2004

The Secretary reported on the accounts. On a motion proposed by Sue Best and seconded by Margaret McHugh, the Accounts and Report were approved unanimously.

### Auditors Remuneration.

On a motion proposed by Arnold Albon and seconded by Roy Egan the reappointment of Kew, Ford & Co registered auditors of Chobham as auditors to the Company was approved unanimously. Their remuneration to be determined by the Management Committee.

### Projection 2006.

The Secretary reported on the Accounts for 2005 and the projection for 2006. Whilst the Company had a healthy Bank balance the Secretary pointed out that the Committee had not as yet quantified the cost of possible repairs to the bridge if they proved prohibitive consideration could be given to closing the bridge to vehicular access. In addition the Committee had experienced great difficulty in obtaining a contractor to carry out the recent resurfacing of certain of the estate roads. This did not bode well for the future where we may have to face considerably increased costs for this work. Whilst the service charge was increased last year he felt it prudent to suggest a modest increase to a figure of £150.00. This suggestion was approved unanimously. In addition he reported that negotiations were in hand to transfer the Companies Deposit Account to the Alliance & Leicester Commercial Bank which on current figures should generate an additional £1,750 in interest.

Appointment of the Management Committee.

The Chairman confirmed that the existing committee members were prepared to continue in office. With the general agreement of the members the Management Committee was elected to serve by a single unanimous vote, as follows:

Freeholders (Nos 1-14, 26-29)	Nigel Eastment, back up Neil Morgan
The Bothy (Nos 15 - 25a)	John Athersuch back up Carol Athersuch
Tulk House	John Gower back up Iorwerth Evans
The Mansion	Mark McDonald back up Graham Leon-Smith

Any other Relevant Business

Street Lighting Comment was made that certain of the lights to the entrance to the Park were not operating and in other instances they were obscured by trees. The Chairman agreed to investigate and correct the situation where necessary.

Bridge Bollards Arnold Albon suggested that the bollards needed repainting and this was agreed and would be carried out. He also believed that there was a spare bollard. John Athersuch advised that if so he did not know where it was hidden but agreed to investigate.

Margaret McHugh suggested that the main entrance to the Park was in need of considerable improvement. After a lengthy discussion it was agreed that she would discuss her proposals with the Secretary in order that firm proposals could be put forward.

Comment was made regarding the number of car accidents that occurred outside of the park. The Chairman advised that it was a known accident black spot and the local authority had recently erected a warning sign. It was agreed that the Committee would monitor the situation.

There being no further business after thanking the members for attending the Chairman closed the meeting at 20.45pm.