



OTTERSHAW PARK ESTATE COMPANY LTD & OTTERSHAW PARK WOODLAND LTD

Minutes of the Annual General Meeting of both OPEC Ltd and OPW Ltd Held at Christ Church Hall on Thursday 24 November 2011

The meeting was opened by the Chairman shortly after 8pm. In attendance were 22 members representing 16 properties. The Chairman welcomed everyone present.

Apologies:

Were received from : Iorwerth Evans/Lee Moore/Almut Davis/Tito & Marlene Baracese Hamilton.

1. Minutes :

The minutes of the Annual General Meeting held on the 25 November 2010 were discussed.

These were approved unanimously, proposed: R Sampson, seconded: J Athersuch and duly signed by the Chairman.

2. Chairman's Report

The report which had been circulated previously was reviewed by the Chairman.

The following formal business was then transacted :

3. Report of the Management Committee & Financial Accounts for the year ended 31st Dec 2010

John Gower reported on the accounts and confirmed just under £3,000 in the current account and with the balance on deposit totals £65,909.57.

On a motion proposed by K Thomas and seconded by J Athersuch, the Accounts & Report were approved unanimously.

JG then briefly reported on the Management Accounts for 2011 and 2012 Budget.

4. To agree the continuance of Barnbrook Sinclair as auditors to the Company and authorize the Management Committee to agree their remuneration.

proposed : J Smart seconded: J Athersuch

5. Budget : To agree to a general service charge for 2012 in the sum of £225 payable on 1st January 2012. proposed: R Sampson seconded: R Vincent

This resolution was passed unanimously

6. Late Payment of Annual Service Charge

When an annual service charge remains unpaid for a period in excess of one calendar month from the due date an additional £10 is payable. For each further month or part thereof that the account remains in arrears an additional £10 is levied. Legal costs in recovery proceedings are payable by the member in arrears. proposed: J Athersuch seconded: S Best

7. Appointment of the Management Committee

a) for members to approve the Management Committee for 2012

Currently:

Freeholders (1-14, 26-29)	Nigel Eastment	backup	Mick Roche
Freeholders (15-25a)	John Athersuch	backup	Elizabeth McEntaggart
Tulk House	John Gower	backup	Steven Sellers
The Mansion	Peter Bennett	backup	Russell Jacobs

proposed: R Vincent seconded: K Thomas

b) For members to vote to approve the current arrangement that the OPEC Management Committee act as the Directors of OPW for 2012.

proposed: R Egan seconded: G Selvarajah

The Chairman thanked the meeting for its vote of confidence when an expression of thanks was received from the floor for all the effort and hard work of the Committee during the past year.

AOB

1. **Woodland** - if anyone interested in particulars of the plan regarding the woodland/pathways etc please see Mick Roche after the meeting.
2. **Willow Farm**: various attendees asked if there had been further progress, everyone was in agreement at the frustration at the lack of progress/inaction by Runnymede Council. JA had agreed to put up on our website a précised timeline of "events" regarding this site. He also urged as previously that one letter from Ottershaw Park was not as powerful as a number of letters from individuals addressed to the council or local MP.
3. **Tennis Courts**: Ali Roche informed us that the courts for freeholders were not playable as weed clearance was necessary. NE would resolve.
4. Aileen Egan noted the **moss areas** on the right hand side of the footpaths. NE.
5. R Egan noted that the **hedges on the main drag** had expanded so much that it had made the roadway single traffic only. NE agreed to look at the issue.

The Chairman reminded everyone of the need to inform the Committee of any planned works on or around their property, as this could have an impact at the time of sale.

There being no further business the Chairman again thanked members for attending and closed the meeting at 9.03.

Nigel Eastment

Chairman

Distributed January 2012

To be approved at the AGM in November 2012