



OTTERSHAW PARK ESTATE COMPANY LTD & OTTERSHAW PARK WOODLAND LTD

Minutes of the Annual General Meeting of both OPEC Ltd and OPW Ltd Held at Christ Church Hall On Thursday the 29th November 2012

The meeting was opened by the Chairman at 8.0pm. In attendance were 24 members representing 17 properties. The Chairman welcomed all those present.

Apologies:

Were received from: Iain and Maggie Laslett, Tito and Marlene Bacarese-Hamilton Elizabeth McEntaggart, Ganesh Selvarajah, Robbie and Barbara Samson and Iorwerth Evans.

1.Minutes:

The minutes of the Annual General Meeting held on the 24th November 2011 were approved unanimously, proposed by Lee Moore and seconded by John Smart.

2.Chairman's Report:

The report which had been circulated previously was reviewed by the Chairman.

The following formal business was then transacted:

3.Report of the Management Committee & Financial Accounts for the year ended 31st December 2011:

John Gower reported on the accounts and confirmed that as budgeted a surplus in income over expenditure was achieved.

On a motion proposed by Keith Thomas and seconded by Sue Best, the Accounts & Report were approved unanimously.

4. To agree the continuance of Barnbrooke Sinclair as auditors to the company and the Management Committee to agree their remuneration:

Roy Egan commented that for the work carried out he considered that the auditor's fee was excessive. John Gower replied that whilst a saving could be achieved this often resulted in deterioration in service. The Chairman suggested that the existing auditors be reappointed but that the issue be reconsidered by the committee. This motion was proposed by Roy Sheridan and seconded by Sue Best. 22 members voted in favour of this motion with 2 abstentions.

5. Budget: To agree a general service charge for 2013 in the sum of £225 payable on the 1st January 2013. Proposer: Roy Sheridan seconder: Margaret McHugh. The motion was carried by 22 votes in favour with two abstentions.

6. Appointment of the Management Committee:

a) For members to approve the following Management Committee for 2013

Currently:

Freeholders (1-14, 26-29)	Nigel Eastment	backup Mick Roche
Freeholders (15-25a)	John Athersuch	back up Elizabeth McEntaggart
Tulk House	John Gower	back up Sandy Goldblatt
The Mansion	Peter Bennett	back up Russell Jacobs

b) For members to approve the current arrangement that the OPEC Management Committee act as the Directors of OPW for 2013. Proposer: Roy Sheridan Seconder: Sue Best. This resolution was passed unanimously.

AOB:

1. Sandy Goldblatt requested more regular sweeping and removal of debris and moss from the pathway in the entrance drive. She also pointed out that the Tulk House residents had planted some 500 daffodil bulbs near the entrance sign to Tulk House and suggested OPEC Management take similar action. The Chairman pointed out that there was now more active cleaning of the estate roadways and he believed her concerns were being dealt with. Also that OPEC would give consideration to planting native species along the entrance.

Tracy Ward informed members that the Surrey Wild Life Trust was interested in working with residents to improve the environment, could offer advice on planting and may be able to offer financial assistance. The Chairman asked that Tracy contact the Trust to find a contact name.

Roy Sheridan asked if there were aware of problems with any ash trees in the Park. Mick Roche on behalf of the committee said that there were a number of such trees but the majority were young saplings. We would have to monitor the trees and follow national policy on dealing with any disease.

There being no further business the Chairman thanked the members of the Committee for all their effort and hard work during the past year and closed the meeting at 8.50pm.

Nigel Eastment

Chairman

Distributed December 2012

To be approved at the AGM in November 2013