



# **OTTERSHAW PARK ESTATE COMPANY LTD & OTTERSHAW PARK WOODLAND LTD**

## **Minutes of the Annual General Meeting of both OPEC Ltd and OPW Ltd held at Christ Church Hall, Thursday 26 November 2009**

The meeting was opened by the Chairman shortly after 8pm. Present were 24 members representing 18 properties. The Chairman thanked those that attended.

Apologies: were received from B Pursey (Proxy)/A Davies/S Best/M McHugh/M McDonald/R Sampson.

Minutes: The minutes of the Annual General Meeting held on the 4<sup>th</sup> December 2008 were discussed.

These were approved unanimously, proposer: M Fox seconder: G Selvarajah, and duly signed by the Chairman.

Chairman's Report: The report which had been circulated previously was reviewed by the Chairman.

The Chairman informed us of John Gower's intention to make this his last year serving as Treasurer and we need to get our next treasurer from the population of OP to avoid a new regular cost for the coming years. The Chairman took this opportunity of remarking on what a superb job John always does. For our next Treasurer he asked if you could contact a committee member if you would like to volunteer or if you could suggest a replacement.

He reported that the bridge work had been successfully completed. Additional movement since the original survey had led to the drilling and fitting of tie-bars on the Mansion side of the bridge. The cost of this had been covered by omitting repointing, resurfacing and work to the balustrade. This may well lead to additional costs in future years but the management committee wished to avoid that for as long as possible to rebuild our financial reserves. The work had gone slightly over budget as nearly £1,500 for minor repairs to the roads had been included, a timely reminder of why reserves will be needed in the future.

The following formal business was then transacted:

### Report of the Management Committee and Financial Accounts for the year ended 31<sup>st</sup> December 2008

John Gower reported on the accounts. On a motion proposed by G Selvarajah and seconded by John Athersuch, the Accounts and Report were approved unanimously. The Secretary then briefly reported on the Management Accounts for 2009 and the Budget for 2010.

The Chairman pointed out that there would be 2 resolutions to be voted on:-

1) the Service Charge for 2010 of £200. Proposer: G Leon-Smith, seconded by J Athersuch. This resolution was passed unanimously.

2) A new Penalty Charge regime for non-payment. Proposer: J Athersuch, seconded by A Roche, the charge was approved unanimously.

Auditors: John Gower informed us that technically we do not need to be audited but that it had been considered by all as best practice. There was a general feeling that this year's fee of £1500 was rather top heavy but that it had been an unusual year. J Gower & J Athersuch will be looking into alternative auditor services.

Should we not find a suitable alternative to re-employ current auditors; proposer: G Leon-Smith & seconded by A. Egan, motion carried unopposed.

Appointment of the Management Committee 2010: The proposal that current members of the Management Committee should continue for a further year was unopposed. Proposer G Leon-Smith, seconded by A Egan. Motion carried.

The Chairman did remind members that if anyone else wished to represent their section of the park on the Management Committee they would be most welcome.

The Chairman asked if everyone was happy for the directors of OPEC to also act for OPW, the motion was proposed by R Egan and seconded by M Fox, the motion was carried unopposed.

A vote of thanks was received for all the effort and hard work of the Committee over the past year, the Chairman thanked the meeting for its vote of confidence.

#### Any other relevant business

- i) Re the Woodland - John Athersuch presented a map depicting the OPW woodland which the Chairman went on to explain had been the subject of recent discussions with the Forestry Commission. They had recently visited our woods and subsequently issued a report informing us of a £1000 grant to have the area surveyed to obtain a management plan that could have a neutral or small cost impact. The objectives of the management plan would be to improve the quality of the woodland to benefit biodiversity, preserve a boundary on the Chobham Road and only allow pedestrian access from estate roads to central routes. He invited any residents with particular interest in the woodland to contact Elizabeth or himself.
- ii) Run Like a Stag: J Athersuch made us aware of the availability of the last few copies of this History of the school that had occupied our Park from 1948-81 at cost of £25.
- iii) There was discussion on a sign banning commercial vehicles from using the newly repaired bridge – this matter will be re-visited when any new signage is purchased.
- iv) It was mentioned that a similar event to the credit crunch barbeque could be repeated in 2010. G Leon-Smith informed us that the Mansion would be celebrating its centenary this year and Mansion representatives would keep us informed when they had a confirmed date for June.
- v) The Chairman informed us that John Athersuch had re-vamped the Ottershaw Park website and it was well worth regular visiting as was updated regularly: news on local activity[Runnymede/Fairoaks/Police] and information such as minutes/financials/ planning applications, etc..
- vi) The Chairman commented on the lack of helicopter noise since the police had moved to an alternative location.
- vii) The Chairman reminded everyone of the need to inform the Committee of any planned works on or around their house.

There being no further business the Chairman again thanked the members for attending and closed the meeting just after 9pm.

Nigel Eastment  
Chairman, OPEC and OPW

Distributed December 2009  
To be approved at the AGM in Winter 2010