



OTTERSHAW PARK ESTATE COMPANY LTD

27 Ottershaw Park
Chobham Road
Ottershaw
Surrey KT16 0QG
01932 873427

17 June, 2007

www.ottershawpark.co.uk

Dear Member,

Please find enclosed minutes of the EGM of 23rd May 2007 and an invoice for the agreed Additional Service Charge of £2750 arising from the woodland purchase.

We would suggest that members not wishing to utilise their own capital should contact a financial institution to arrange a loan, which will allow them to pay the lump sum and schedule their repayments.

OPEC is not a financial institution and cannot loan money. However if requested we could defer an agreed portion of the Service Charge which would incur a late payment penalty at the prevailing bank rate plus 2%, as agreed at the EGM. Currently this will involve an initial payment of £850 due on 1st July with 3 further annual payments on 1st July 2008/9/10. For details of this proposal, with indicative values of subsequent installments, please contact John Gower, the Company Secretary, as soon as possible.

As detailed at the AGM, the committee would appreciate all members settling the Additional Service Charge in a single payment to avoid extra work and costs for the company officers.

Your co-operation is appreciated.

Nigel Eastment
OPEC Management Committee



OTTERSHAW PARK ESTATE COMPANY LTD

John Gower
17 Tulk House
Ottershaw Park
Surrey KT16 0QG
01932 872062
brunogower@shadowhost.co.uk

17 June, 2007

www.ottershawpark.co.uk

INVOICE

Being an Additional Service Charge resulting from the purchase of woodland on the boundary of Ottershaw Park for a total sum of £220,000, by Ottershaw Park Holdings Ltd, a company formed by OPEC.

£2750.00

IF YOU WISH TO MAKE AN ELECTRONIC TRANSFER OUR BANK DETAILS ARE AS FOLLOWS :

Barclays Bank plc - Addlestone Branch
Sort Code 20-90-56
Account - Ottershaw Park Estate Company Limited - Account Number 40682403

Payment due by 1st July 2007